

# **TRAVIS COUNTY ESD #3 BOARD MEETING**

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March 28, 2022

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NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, March 28, 2022 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
5. Approve Financial AUDIT ending Sept. 30, 2021 Presentation by Maxwell Locke – Jimmy Romell
6. Reaffirm the Investment Policies and Management Practices of TCESD#3.
7. Discussion and action on legal matters and consultation with counsel on same; the District reserves the right to go into Closed Meeting on this item under Subchapter D., Section 551.071, "Consultation with Attorney" under the Texas Government Code.
6. Review and approve the minutes of the February 28, 2021 Regular meeting of the District and Closed Session.
7. Review and approval of the Treasurers' monthly report for February 2022.
8. Approve payments over \$2,000 from January 20 to March 24, 2022.
9. Review and Approve Investment Officers Report ending February 28, 2022.
10. Review Sales Tax Statistics
11. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
12. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on March 25, 2022.

By: \_\_\_\_\_ Herb Holloway, Business Manager

RESOLUTION ADOPTING INVESTMENT POLICIES, STRATEGIES,  
GUIDELINES AND MANAGEMENT PRACTICES FOR  
TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

THE STATE OF TEXAS     §

COUNTY OF TRAVIS       §

WHEREAS, Travis County Emergency Services District No. 3 (the ‘District’) is a political subdivision of the State of Texas, created and operating under Chapter 775, Texas Health & Safety Code (the ‘Code’); and

WHEREAS, Section 2256.005 of the Texas Government Code, the Public Funds Investment Act, requires the District to adopt an Investment Policy and investment strategies for each of the funds under its control;

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3, THAT THE FOLLOWING INVESTMENT POLICIES, STRATEGIES, GUIDELINES AND MANAGEMENT PRACTICES ARE ADOPTED:

ARTICLE I  
DEFINITIONS

1.01 Board. ‘Board’ means the Board of Emergency Services Commissioners of the District.

1.02 Commissioner. ‘Commissioner’ means a person appointed to serve on the Board of the District.

1.03 District. ‘District’ means Travis County Emergency Services District No. 3.

1.04 Investment Officer. ‘Investment Officer’ means a person designated by the Board to handle District investments.

ARTICLE II  
INVESTMENT POLICY

2.01 Purpose. This Investment Policy is adopted in order to comply with the Public Funds Investment Act and to set forth: the general policies governing investment of District funds; the specific investment strategies applicable to each particular fund of the District; the guidelines for investment of District funds, including the types of investments authorized for District funds; and the investment management policies of the District.

2.02 Scope. This investment policy applies to all transactions involving the investment of assets of the District.

2.03 Policy. It is the policy of the District to invest all available funds in compliance with applicable legal requirement and the guidelines stated in this Policy and the District's Investment Strategy set forth in Article III. Investments will be made under the provisions of state and federal law and the restrictions in any District bond resolutions. Effective cash management is recognized as a foundation of this Policy. Notwithstanding the foregoing, investment of District funds is limited to the types of investments set forth in section 4.02.

2.04 Investment Objectives. The District's investment portfolio will be planned and managed to take advantage of investment interest as a source of income from all operating and capital funds. In addition, the portfolio will be managed in accordance with the covenants of District bond resolutions, including covenants with respect to the arbitrage regulations under the U.S. Internal Revenue Code, and will give consideration to the following objectives:

A. Safety of capital: The primary objective of the District is to ensure the preservation and safety of principal.

B. Liquidity: The District will maintain sufficient liquidity to ensure adequate and timely availability of funds necessary to pay obligations as they become due.

C. Return on investment: The District will seek to optimize return on investments within the constraints of safety and liquidity.

2.05 Standard of Care. The District will seek to ensure that all persons involved in the investment process act responsibly in the preservation of District capital. District investments will be made with the exercise of judgment and care, under circumstances then prevailing, which persons of prudence discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

2.06 Representatives and Authorized Instruments. Purchases and sales of District investments will be initiated by an Investment Officer only who is designated by resolution of the Board. The Board may, by resolution, authorize an Investment Officer to invest and re-invest funds of the District in accordance with this Policy and the Investment Strategy. District funds will be invested only in those types of investments authorized under District bond resolutions, The Texas Public Funds Investment Act, as amended, the Texas Health & Safety Code, and other applicable state law.

2.07 Collateralization. Funds held at a bank or trust company that are not invested will be collateralized by collateral securities set forth in the Texas Public Funds Collateral Act, as amended, to the extent not covered by the Federal Deposit Insurance Corporation (FDIC), the Federal Savings and Loan Insurance Corporation (FSLIC), or their successors.

2.08 Review. Compliance of the District investments with this Policy will be regularly monitored. This Policy and investment performance and security will be reviewed and evaluated at least annually by the Board, or more frequently upon the request of any Commissioner.

ARTICLE III  
INVESTMENT STRATEGY

3.01 Purpose. The purpose of this Article is to describe the investment objectives for each separate fund of the District and to provide investment strategies to obtain the objectives in order to ensure that investments in a particular fund are suitable for and meet the objectives of the fund.

3.02 Operating Funds. The investment objectives for the operating fund are: preserving the safety of the principal; ensuring the funds are available as needed to pay the District's monthly operating expenses, as estimated by the annual operating budget adopted by the Board; and, ensuring that the investments can be readily liquidated in the event there are unexpected additional costs. A fund balance equal to 3 months of expenses must be kept extremely liquid for normal uses. Any balance in excess of 3 months of expenses will be kept in investments that may be liquidated easily if the need arises, but in no case may any investment mature later than 60 days after the day of purchase, unless the Board authorizes an investment with a longer maturity.

3.03 Debt Service Fund. The investment objectives for the debt service fund are: the safety of the principal; ensuring that funds are available as necessary to meet the debt service needs of the District; ensuring compliance with the District's bond resolutions and, subject to compliance with the objectives of 2.04 and the satisfaction of the requirements of all bond resolutions, obtaining a maximum yield. Since the District knows the amount of its debt service and when it becomes due, investments for this account will be structured to meet debt service needs. When safety of principal and liquidity to match debt service are assured, yield may be considered. For funds needed for the District's next debt service payment, the investment must mature no later than the date the debt service payment is due. For funds in reserve, the investment must mature no later than 12 months after the date of purchase. Because of the large amount of District funds that may exist in this account, diversification of investment will be considered.

3.04 Capital Projects and Purchases Fund. The investment objective of the capital projects and purchases fund are: preserving the safety of the principal; ensuring that funds are available as needed to meet the construction needs of the District; when principal is protected and there is adequate liquidity, obtaining the maximum yield on investments. Investments of funds needed for planned capital projects or purchases with a known commence or purchase date must mature no later than the date the funds will be needed to pay for the project or purchase, as determined by the Board. Investments of funds that are not designated for specific projects or purchases must mature no later than 12 months after the date of purchase, unless the Board authorizes an investment with a longer maturity.

ARTICLE IV  
INVESTMENT GUIDELINES

4.01 Purpose. The purpose of this article is to set forth the types of Authorized Investments in which the District's funds may be invested and the manner in which certain investments may be made.

#### 4.02 Authorized Investments.

A. The District may invest its funds in the following types of investments, which are authorized for the investment of funds of local government under the Public Funds Investment Act.

1. Obligations of, or Guaranteed by, the United States. The District is authorized to invest funds in obligations of, or guaranteed by, the United States or one of its agencies or instrumentalities.

2. Certificates of Deposit. The District is authorized to invest in funds in certificates of deposit in accordance with Section 2256.010 of the Texas Government Code. Principal and accrued interest may not exceed FDIC limits or the collateral pledged as security for the District's investments as set forth in Section 4.03. This includes obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.

3. TexPool Investment Pools. The District is authorized to invest its funds in the TexPool and TexPool Prime investment pools operated by the State of Texas. The maximum dollar-weighted maturity for either pool based on the stated maturity date for the portfolio may not exceed 90 days.

B. The District is authorized to invest in the following types of investments to the extent authorized by Chapter 2256, Government Code, only upon the Board's adoption of a separate resolution authorizing an investment: obligations of, or guaranteed by, government entities other than the United States or one of its agencies or instrumentalities, repurchase agreements, bankers' acceptances, commercial paper, and mutual funds.

#### 4.03 Security of Funds/Collateral Policy.

A. It is the policy of the District that all funds must be insured by the FDIC or FSLIC or by collateral pledged to the extent of the fair market value of any amount not insured. The District recognizes that FDIC insurance is available up to a maximum of \$250,000 only (including accrued interest) for Time or Savings deposit, \$250,000 for Demand deposits, and \$250,000 for Interest and Sinking Fund deposits, and that the amount of funds on deposit at any one financial institution (including branch banks located within the same county) will be totaled to determine the maximum amount of insurance coverage.

B. To the extent District funds are not insured by the FDIC or FSLIC, they must be secured in the manner provided by law for the security of funds by Chapter 2257 of the Government Code (the Public Funds Collateral Act). There must be pledged as collateral for such funds, to the extent of the market value of the funds, any of the following securities: (1) government securities or obligations issued by the State of Texas, its agencies or political subdivisions, and approved by the Attorney General of Texas payable from taxes or revenues, approved by the Investment Committee; or (2) direct obligations of the United States backed by the full faith and credit of the government; or (3) any other obligations or securities authorized to be collateral securing the funds of municipal utility districts under the laws of the State of Texas that are approved by the Investment committee.

C. A bank or trust company holding un-invested District funds must provide a summary of the funds held and the collateral securities pledged against the funds to the District on a monthly basis.

4.04 Loss of Required Rating. An investment under Section 4.02 that requires a minimum rating does not qualify as an Authorized Investment during the period that the investment does not have the minimum rating. The Investment Officer must take all prudent measures that are consistent with this Resolution to liquidate an investment that does not have minimum rating.

## ARTICLE V INVESTMENT MANAGEMENT PRACTICES

5.01 Designation of Investment Officer. The District's Treasurer will serve as an Investment Officer for the District. By the resolution governing this document, the Investment Officer is responsible for the investment of its funds in accordance with the investment policy of the board and applicable law, which shall include the authority to deposit, withdraw, invest, transfer, and manage the District's funds.

5.02 Investment Training. The District's Treasurer and any other persons serving as Investment Officers of the District at the time this Resolution is adopted may attend at least one training session relating to their responsibilities under Chapter 2256 of the Government Code within 12 months of adoption of the Resolution. Any Investment Officer or Treasurer assuming the duties or taking office after the adoption of this resolution may attend a training session within 12 months after assuming the duties or taking the office.

5.03 Internal Management Reports. The Investment Officer must prepare a quarterly written report on the investment of funds for that quarter. The report must: describe in detail the investment position of the Board on the date of the report; state the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested; state the maturity date of each separately invested asset that has a maturity date; state the account or fund for which the individual investment was acquired; contain a summary statement of each pooled fund group, if any, that complies with Chapter 2256, Government Code; state the compliance of the investment portfolio as it related to the investment strategy expressed in this Investment Policy and Chapter 2256, Government Code; and be signed by the Investment Officer. The report should be presented to the board within a reasonable time after the end of each quarter.

5.04 Investment Committee. An Investment Committee composed of the District's Investment Officer, a member of the Board other than the Treasurer, and any staff member so chosen by the Board or Investment Officer may be established by the Board. If established, the Investment Committee must meet quarterly to review the Investment Officer's report. When the Committee has approved the report, it should be presented to the Board at the next regular meeting.

5.05 Compliance Audit. The District, in conjunction with its annual financial audit, will perform a compliance audit of management controls on investments and adherence to this resolution.

5.06 Disclosure of Investment Policies.

A. An Investment Officer will provide a copy of this Resolution to any person seeking to sell the District an authorized investment. The registered principal of the business organization must execute a written acknowledgement in the form set forth in Exhibit 'A', to the effect that he has received and thoroughly reviewed the Investment Policy of the District and acknowledges that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of the investment transactions conducted between the District and the organization. An Investment Officer may not buy any securities from a person who has not delivered to the District a written acknowledgement in the form set forth in Exhibit 'A'.

B. Each Investment Officer must execute a written statement in the form set forth in Exhibit 'B' to the effect that the Investment Officer has reviewed this Investment Policy and has implemented procedures and controls to comply with the Investment Policy.

PASSED AND APPROVED this 28<sup>th</sup> day of March 2022,

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO.3

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J. Edd New, President  
Board of Commissioners

ATTEST:

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Carroll D. Knight, Secretary/Treasurer  
Board of Commissioners



EXHIBIT 'A'

REGISTERED PRINCIPAL'S  
CERTIFICATE OF RECEIPT  
AND  
REVIEW OF INVESTMENT POLICY

THE STATE OF TEXAS

COUNTY OF TRAVIS

I, the undersigned, \_\_\_\_\_, registered principal of \_\_\_\_\_ (entity); do hereby certify that I have been presented a copy of the Resolution Adopting Investment Policies, Strategies, Guidelines, and Management Practices for Travis County Emergency Services District No. 3 (the 'Investment Policy'). I have thoroughly reviewed the Investment Policy and acknowledge that \_\_\_\_\_ (entity) has implemented procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the District and \_\_\_\_\_ (entity).

WITNESS MY HAND THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

EXHIBIT 'B'

INVESTMENT OFFICER'S  
CERTIFICATE OF RECEIPT  
AND  
REVIEW OF INVESTMENT POLICY

THE STATE OF TEXAS

COUNTY OF TRAVIS

I, the undersigned, Carroll D. Knight , Investment Officer of Travis County Emergency Services District No. 3; do hereby certify that I have been presented a copy of the Resolution Adopting Investment Policies, Strategies, Guidelines, and Management Practices for Travis County Emergency Services District No. 3 (the 'Investment Policy'). I have thoroughly reviewed the Investment Policy and acknowledge that I have implemented procedures and controls to comply with the Investment Policy.

WITNESS MY HAND THIS 28th day of March, 2022.

\_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

# Minutes of Travis County Emergency Services District #3

## February 28, 2022

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Attached to and incorporated into these minutes is a copy of the official agenda for the February 28, 2022 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Carroll Knight, David Detwiler and Matt Escobedo in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Holloway and Training Coordinator Southall. Firefighters Beard, Denner, Lee, Martinez, Dawson, Bowen, Koiro, Patton, Hartigan, Davis, Raatz and Bergman. TCESD#3 Legal Counsel Ken Campbell was in attendance.

Under Agenda Item 3: There were no comments from any TCESD#3 employees or visitors.

Under Agenda Item 4: At 7:05 President Edd New closed the Regular Meeting per Subchapter D. Sec 551.071 of the Texas Government Code for Consultation with the Districts Attorney Ken Campbell for the specific reasons stated in Sec 551.071. All Fire Department personnel and Visitors were asked to leave so that a Closed Meeting could begin. At 8:35 p.m. the Closed Meeting was concluded and the Regular Meeting reconvened. Commissioner Knight made a motion to have Commissioners Escobedo and Villanacci to proceed in the efforts discussed in the closed meeting. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Detwiler moved to approve the January 24th regular meeting minutes with one change. In Agenda Item #4 change the word "*recanted*" to **recited**. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 6: The Board did not review the Treasurers monthly report.

Under Agenda Item 7: The Board did not review the payments over \$2,000 from January 20<sup>th</sup> to February 24, 2022.

Under Agenda Item 8: Sales Tax Statistics were not reviewed.

Under Agenda Item 9: Chiefs Monthly Status Report was not presented.

Under Agenda Item 10: President New mentioned that a Strategic Planning meeting need to be scheduled sometime in the near future.

Under Agenda Item 11: It was announced that the next REGULAR Board meetings of TCESD#3 would be held on March 28<sup>th</sup>, April 25<sup>th</sup> and May 23, 2022 at Station 302.

Under Agenda Item 12: Meeting was adjourned at 8:40 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, February 28, 2022 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Discussion and action on legal matters and consultation with counsel on same; the District reserves the right to go into Closed Meeting on this item under Subchapter D., Section 551.071, "Consultation with Attorney" under the Texas Government Code.
5. Review and approve the minutes of the January 24, 2021 Regular meeting of the District.
6. Review and approval of the Treasurers' monthly report for January 2022.
7. Approve payments over \$2,000 from January 20 to February 24, 2022.
8. Review Sales Tax Statistics
9. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
10. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
11. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
12. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on February 24, 2022.

By: \_\_\_\_\_ Herb Holloway, Business Manager

**Travis County ESD#3**  
**Balance Sheet Prev Year Comparison**

As of February 28, 2022

	<b>Feb 28, 22</b>	<b>Feb 28, 21</b>	<b>\$ Change</b>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
110 - WF ADVISORS - Cash Sweep	338,247.79	820,606.58	-482,358.79
100 WF Money Market 8960	5,662,344.99	3,837,274.18	1,825,070.81
102 WF Checking Plus 8760	143,676.23	-131,685.56	275,361.79
103 WF RESERVE Savings 7928	794,174.07	792,904.41	1,269.66
104 WF General CDs	1,224,826.64	735,007.00	489,819.64
105 WF RESERVE CDs	735,000.00	735,000.00	0.00
107 WF 2005 & 2013 Bond Debt	344,897.58	339,165.25	5,732.33
108 TexPool Investment 001	2,914,187.45	2,913,378.04	809.41
109 TexPool RESERVE 002	601,468.03	601,300.91	167.12
115 Petty Cash	145.00	145.00	0.00
<b>Total Checking/Savings</b>	<b>12,758,967.78</b>	<b>10,643,095.81</b>	<b>2,115,871.97</b>
<b>Accounts Receivable</b>			
125 Accounts Receivable	34,577.65	33,331.20	1,246.45
<b>Total Accounts Receivable</b>	<b>34,577.65</b>	<b>33,331.20</b>	<b>1,246.45</b>
<b>Other Current Assets</b>			
Due from Gen. Fund to Debt Serv	-507.00	-507.00	0.00
123 - Sales Tax Receivable	894,800.20	664,368.40	230,431.80
1021 Texas Compt. Reserve Acct	8,576.81	8,233.37	343.44
120 A/R Property Taxes 1yr +	56,548.40	57,673.33	-1,124.93
121 Allowance for Doubtful A/Cs	-9,157.00	-9,157.00	0.00
131 - Prepaid Expenses	269,535.92	0.00	269,535.92
<b>Total Other Current Assets</b>	<b>1,219,797.33</b>	<b>720,611.10</b>	<b>499,186.23</b>
<b>Total Current Assets</b>	<b>14,013,342.76</b>	<b>11,397,038.11</b>	<b>2,616,304.65</b>
<b>Fixed Assets</b>			
Land and Land Improvements	1,350,661.00	1,350,661.00	0.00
Fire Trucks and Vehicles	3,537,736.70	2,933,732.47	604,004.23
Office and Other Equipment	508,223.79	508,223.79	0.00
Buildings	6,996,920.73	6,176,520.97	820,399.76
Accumulated Depreciation	-4,428,562.59	-4,631,428.31	202,865.72
<b>Total Fixed Assets</b>	<b>7,964,979.63</b>	<b>6,337,709.92</b>	<b>1,627,269.71</b>
<b>TOTAL ASSETS</b>	<b>21,978,322.39</b>	<b>17,734,748.03</b>	<b>4,243,574.36</b>

**Travis County ESD#3**  
**Balance Sheet Prev Year Comparison**  
As of February 28, 2022

	<b>Feb 28, 22</b>	<b>Feb 28, 21</b>	<b>\$ Change</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Other Current Liabilities</b>			
Accounts Payable - Audit	29,877.57	0.00	29,877.57
Due to Debt Serv. from Gen. Fun	-507.00	-507.00	0.00
200 Deferred Revenue - Prop Tax	51,889.03	51,889.03	0.00
260 Accrued salaries payable	155,495.00	0.00	155,495.00
<b>Total Other Current Liabilities</b>	<b>236,754.60</b>	<b>51,382.03</b>	<b>185,372.57</b>
<b>Total Current Liabilities</b>	<b>236,754.60</b>	<b>51,382.03</b>	<b>185,372.57</b>
<b>Long Term Liabilities</b>			
Accrued Vacation Payable	355,673.00	297,604.00	58,069.00
2013 Limited Bonds	820,000.00	1,130,000.00	-310,000.00
<b>Total Long Term Liabilities</b>	<b>1,175,673.00</b>	<b>1,427,604.00</b>	<b>-251,931.00</b>
<b>Total Liabilities</b>	<b>1,412,427.60</b>	<b>1,478,986.03</b>	<b>-66,558.43</b>
<b>Equity</b>			
Investment in Fixed Assets	8,101,329.98	5,639,777.88	2,461,552.10
Fund Balance - Debt Serv. Fund	10,218.00	10,218.00	0.00
Fund Balance - Unassigned	4,406,259.70	4,177,599.39	228,660.31
Fund Balance - Assigned	5,506,164.81	6,025,311.28	-519,146.47
Net Revenue	2,541,922.30	402,855.45	2,139,066.85
<b>Total Equity</b>	<b>20,565,894.79</b>	<b>16,255,762.00</b>	<b>4,310,132.79</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>21,978,322.39</b>	<b>17,734,748.03</b>	<b>4,243,574.36</b>

## TCESD # 3 Certificate of Deposit Details

### RESERVE SAVINGS CD's

#		Bought	Mature
3DX7	\$245,000.00	6/28/21	6/28/22
JM56	\$245,000.00	6/16/21	6/16/22
ATD5	\$245,000.00	12/21/21	12/21/22

### GENERAL SAVINGS CD's

#		Bought	Mature
CAC0	\$244,826.64	12/16/21	8/30/22
MX90	\$245,000.00	3/10/21	3/10/22
REQ0	\$245,000.00	3/4/21	3/4/22
7NN7	\$245,000.00	5/11/21	5/11/22
9SA8	\$245,000.00	1/14/22	7/19/22

\$735,000.00

**Yearly Return**

3DX7	Hingham Savings
JM56	UBS Bank
ATD5	Beal Bank Plano

\$1,224,826.64

**Yearly Return**

CAC0	Citizens Ontonagon
MX90	Mizuho Bank
REQ0	Safra Bank
7NN7	Washington Trust
9SA8	Bank United

**\$857**

Total Debt Repayment Schedule															
Date	Firetrucks and Tower			Series 2003			Series 2005			Series 2013			TOTAL		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
3/1/2013															
3/2/2013	75,858	15,124	90,983												
7/17/2013	24,672	15,244	39,917												
9/1/2013	165,000	3,011	168,011	65,000	4,100	69,100	50,000	38,975	88,975	280,000	46,086	326,086			474,058
3/1/2014					2,800	2,800									
7/17/2014	25,477	14,440	39,917												
3/2/2014	79,385	11,597	90,983												
9/1/2014				70,000	2,800	72,800	195,000	38,475	233,475	265,000	41,275	306,275			478,450
3/1/2015					1,400	1,400									
3/2/2015	83,077	7,905	90,983												
7/17/2015	26,307	13,610	39,917												
9/1/2015				70,000	1,400	71,400	200,000	36,525	236,525	270,000	37,925	307,925			476,750
3/1/2016															
3/2/2016	86,940	4,042	90,983												
6/1/2016	391,799	11,353	403,152												
9/1/2016				280,000	34,525	314,525									
3/1/2017					31,725	31,725									
9/1/2017				280,000	31,725	311,725	280,000	28,925	289,925	280,000	31,725	311,725			343,450
3/1/2018															
9/1/2018				290,000	28,925	318,925	290,000	28,925	318,925	290,000	28,925	318,925			347,850
3/1/2019					26,025	26,025									
9/1/2019				300,000	26,025	326,025	300,000	26,025	326,025	300,000	26,025	326,025			352,050
3/1/2020					21,525	21,525									
9/1/2020				305,000	21,525	326,525	305,000	21,525	326,525	305,000	21,525	326,525			348,050
3/1/2021					16,950	16,950									
9/1/2021				310,000	16,950	326,950	310,000	16,950	326,950	310,000	16,950	326,950			343,900
3/1/2022					12,300	12,300									
9/1/2022				320,000	12,300	332,300	320,000	12,300	332,300	320,000	12,300	332,300			344,600
3/1/2023					7,500	7,500									
9/1/2023				335,000	7,500	342,500	335,000	7,500	342,500	335,000	7,500	342,500			350,000
3/1/2024					2,475	2,475									
9/1/2024				85,000	2,475	87,475	85,000	2,475	87,475	85,000	2,475	87,475			89,950
3/1/2025					1,200	1,200									
9/1/2025				80,000	1,200	81,200	80,000	1,200	81,200	80,000	1,200	81,200			82,400
TOTAL	793,515	93,315	886,835	\$ 165,000	\$ 6,023	\$ 171,023	\$ 205,000	\$ 16,600	\$ 221,600	\$ 3,030,000	\$ 565,235	\$ 3,595,235	\$ 4,193,515	\$ 681,173	\$ 4,874,693



Travis County ESD#3  
**Revenue & Expense Prev Year Comparison**  
February 2022

	<b>Feb 22</b>	<b>Feb 21</b>	<b>\$ Change</b>
<b>Revenue and Expense</b>			
<b>Revenue</b>			
<b>407 INTEREST</b>	3,110.06	17,111.28	-14,001.22
<b>410 PROPERTY TAX</b>	430,052.18	764,670.08	-334,617.90
<b>415 SALES TAX ALLOCATION</b>	437,592.53	387,082.30	50,510.23
<b>435 FACILITY RENTAL</b>	1,009.00	0.00	1,009.00
<b>470 FIRE ACADEMY FEES</b>	-3,663.10	0.00	-3,663.10
<b>485 MISCELLANEOUS</b>	2,721.75	0.00	2,721.75
<b>Total Revenue</b>	<b>870,822.42</b>	<b>1,168,863.66</b>	<b>-298,041.24</b>
<b>Expense</b>			
<b>500 COST OF REVENUE ACQUISITION</b>	9,751.85	7,741.65	2,010.20
<b>600 EMERGENCY RESPONSE</b>	33,170.22	28,830.32	4,339.90
<b>630 CONTINUED EDUCATION</b>	37,776.01	11,501.25	26,274.76
<b>640 HUMAN RESOURCES</b>	363,215.76	310,609.13	52,606.63
<b>650 ADMINISTRATION</b>	21,658.84	324,341.04	-302,682.20
<b>670 PREVENTION/PUBLIC EDUCATION</b>	0.00	-902.27	902.27
<b>685 MACKAY FIELD</b>	2,150.00	0.00	2,150.00
<b>Total Expense</b>	<b>467,722.68</b>	<b>682,121.12</b>	<b>-214,398.44</b>
<b>Net Revenue</b>	<b>403,099.74</b>	<b>486,742.54</b>	<b>-83,642.80</b>

**Travis County ESD#3**  
**Revenue & Expense Prev Year Comparison**  
October 2021 through February 2022

	Oct '21 - Feb 22	Oct '20 - Feb 21	\$ Change
<b>Revenue and Expense</b>			
<b>Revenue</b>			
407 INTEREST	6,499.94	20,424.83	-13,924.89
410 PROPERTY TAX	2,421,664.94	2,782,313.82	-360,648.88
415 SALES TAX ALLOCATION	2,321,355.55	1,764,946.49	556,409.06
435 FACILITY RENTAL	1,809.00	0.00	1,809.00
450 BILLING	0.00	906.92	-906.92
470 FIRE ACADEMY FEES	30,281.75	52,047.37	-21,765.62
471 EMT SCHOOL FEES	16,463.85	4,151.10	12,312.75
480 DONATIONS	4,500.00	3,000.00	1,500.00
485 MISCELLANEOUS	2,721.75	27,913.04	-25,191.29
490 WORKERS' COMP RECEIPTS	863.14	6,388.00	-5,524.86
493 REIMBURSEMENTS	210,072.81	11,112.21	198,960.60
<b>Total Revenue</b>	<b>5,016,232.73</b>	<b>4,673,203.78</b>	<b>343,028.95</b>
<b>Expense</b>			
500 COST OF REVENUE ACQUISITION	65,556.04	53,515.82	12,040.22
600 EMERGENCY RESPONSE	165,877.49	1,554,051.44	-1,388,173.95
630 CONTINUED EDUCATION	73,106.61	34,193.69	38,912.92
640 HUMAN RESOURCES	2,015,615.83	1,849,831.95	165,783.88
650 ADMINISTRATION	152,004.46	775,232.10	-623,227.64
670 PREVENTION/PUBLIC EDUCATION	0.00	3,523.33	-3,523.33
685 MACKEY FIELD	2,150.00	0.00	2,150.00
<b>Total Expense</b>	<b>2,474,310.43</b>	<b>4,270,348.33</b>	<b>-1,796,037.90</b>
<b>Net Revenue</b>	<b>2,541,922.30</b>	<b>402,855.45</b>	<b>2,139,066.85</b>

**Rev-Exp Budget for the YEAR vs. Actual**

October 2021 through February 2022

	<b>Oct '21 - Feb 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>
<b>Revenue and Expense</b>			
<b>Revenue</b>			
407 INTEREST	6,500	8,330	-1,830
410 PROPERTY TAX	2,421,665	2,519,159	-97,494
415 SALES TAX ALLOCATION	2,321,356	1,637,525	683,831
435 FACILITY RENTAL	1,809	1,250	559
470 FIRE ACADEMY FEES	30,282	37,500	-7,218
471 EMT SCHOOL FEES	16,464	20,000	-3,536
480 DONATIONS	4,500	3,000	1,500
485 MISCELLANEOUS	2,722	0	2,722
490 WORKERS' COMP RECEIPTS	863	0	863
493 REIMBURSEMENTS	210,073	0	210,073
<b>Total Revenue</b>	<b>5,016,234</b>	<b>4,226,764</b>	<b>789,470</b>
<b>Expense</b>			
500 COST OF REVENUE ACQUISITION	65,556	54,055	11,501
600 EMERGENCY RESPONSE	165,877	193,393	-27,516
630 CONTINUED EDUCATION	73,107	160,635	-87,528
640 HUMAN RESOURCES	2,015,616	2,044,115	-28,499
650 ADMINISTRATION	152,004	183,005	-31,001
685 MACKEY FIELD	2,150	0	2,150
<b>Total Expense</b>	<b>2,474,310</b>	<b>2,635,203</b>	<b>-160,893</b>
<b>Net Revenue</b>	<b>2,541,924</b>	<b>1,591,561</b>	<b>950,363</b>

**Travis County ESD#3**  
**Profit & Loss**  
 October 2021 through February 2022

**Oct '21 - Feb 22**

**Revenue and Expense**

**Revenue**

<b>407 INTEREST</b>	6,499.94
<b>410 PROPERTY TAX</b>	
4101 Prop Tax Current	2,419,049.54
4102 Prop Tax Prior	2,615.40
<b>Total 410 PROPERTY TAX</b>	2,421,664.94
<b>415 SALES TAX ALLOCATION</b>	2,321,355.55
<b>435 FACILITY RENTAL</b>	
4351 BC Room Rental	1,050.00
4352 Mackey Field rental	759.00
<b>Total 435 FACILITY RENTAL</b>	1,809.00
<b>470 FIRE ACADEMY FEES</b>	30,281.75
<b>471 EMT SCHOOL FEES</b>	
4736 - EMT Academy 25	16,463.85
<b>Total 471 EMT SCHOOL FEES</b>	16,463.85
<b>480 DONATIONS</b>	
General Donations	4,500.00
<b>Total 480 DONATIONS</b>	4,500.00
<b>485 MISCELLANEOUS</b>	2,721.75
<b>490 WORKERS' COMP RECEIPTS</b>	863.14
<b>493 REIMBURSEMENTS</b>	
4934 TIFMAS	210,072.81
<b>Total 493 REIMBURSEMENTS</b>	210,072.81
<b>Total Revenue</b>	5,016,232.73

**Expense**

<b>500 COST OF REVENUE ACQUISITION</b>	
501 Prop Tax Coll & Val fees	14,128.94
502 Sales Tax Collection Costs	51,427.10
<b>Total 500 COST OF REVENUE ACQUISITION</b>	65,556.04
<b>600 EMERGENCY RESPONSE</b>	
602 Pagers	72.00
603 Dispatch & Communications	39,950.66
604 Fuel	8,864.61
605 SCBA Maintenance	20,670.47
606 Vehicle Maint & Repairs	37,468.53
608 Vehicle Supplies	28,412.60
609 Uniforms & Protective Gear	13,981.72
611 Supplies - EMS	3,876.90
613 Auto Insurance	12,580.00
<b>Total 600 EMERGENCY RESPONSE</b>	165,877.49

**Travis County ESD#3**  
**Profit & Loss**  
 October 2021 through February 2022

**Oct '21 - Feb 22**

<b>630 CONTINUED EDUCATION</b>	
631 Training - EMS	7,670.14
632 Training - Fire & Rescue	26,635.20
633 Seminars & Conferences	2,938.80
634 Fire Academy	27,671.96
635 EMT Certification School	
635 / 11 EMT-B Cert	2,483.38
635 EMT Certification School - Other	5,707.13
Total 635 EMT Certification School	<u>8,190.51</u>
<b>Total 630 CONTINUED EDUCATION</b>	<u>73,106.61</u>
<b>640 HUMAN RESOURCES</b>	
641 Benefits & Payroll Tax	487,826.76
642 Payroll	1,523,787.27
644 Certifications	4,001.80
<b>Total 640 HUMAN RESOURCES</b>	<u>2,015,615.83</u>
<b>650 ADMINISTRATION</b>	
651 Building Maint.	53,215.80
652 Office Supplies	4,140.28
653 Station Supplies	2,479.68
654 Bank Fees	
6543 Bank Error	8,455.00
654 Bank Fees - Other	5,284.57
Total 654 Bank Fees	<u>13,739.57</u>
655 Dues & Subscriptions	2,071.11
656 Information Technology	10,380.07
657 Postage & Handling	253.60
658 Property & Liability Insura	19,362.00
659 Professional Services	15,025.00
660 Public Notices/Articles	528.00
661 Telephone	161.96
662 Utilities	27,897.39
664 TCESD Board Compensation	2,750.00
<b>Total 650 ADMINISTRATION</b>	<u>152,004.46</u>
<b>685 MACKEY FIELD</b>	
6850 Mackey Tower & Parking	2,150.00
<b>Total 685 MACKEY FIELD</b>	<u>2,150.00</u>
<b>Total Expense</b>	<u><u>2,474,310.43</u></u>
<b>Net Revenue</b>	<u><u>2,541,922.30</u></u>

**TRAVIS COUNTY ESD #3  
PROPERTY TAX REVENUE COLLECTION COMPARISON**

	FISCAL YEAR ENDING				Compared to prior year	
	2021		2022		Month \$	
	For all prior to 2020 taxes	For Prior 2021	For all prior to 2020 taxes	For Current 2021-2022		
OCT	\$327	\$1,733	\$3,998	\$15,762	\$14,029	810%
NOV	\$209	\$34,489	\$1,635	\$122,116	\$87,627	254%
DEC	\$2,414	\$1,050,426	\$537	\$1,097,516	\$47,090	4%
JAN	\$1,835	\$1,309,780	-\$622	\$992,189	-\$317,591	-24%
FEB	\$3,569	\$384,411	-\$1,648	\$201,540	-\$182,871	-48%
MAR	-\$24	\$41,701				
APR	\$887	\$12,810				
MAY	\$44	\$10,631				
JUN	\$1,321	\$1,924				
JUL	\$230	\$11,345				
AUG	\$246	\$2,363				
SEPT	\$2,505	\$1,559				
<b>YEAR</b>	<b>\$13,563</b>	<b>\$2,863,172</b>	<b>\$3,900</b>	<b>\$2,429,123</b>	<b>\$ (351,716)</b>	
	<b>\$</b>	<b>2,876,735</b>	<b>\$</b>	<b>2,433,023</b>		
			<b>2021-22 Tax Levy</b>	<b>\$2,622,895</b>		

**NET CERTIFIED TAXABLE PROPERTY VALUE UPDATES FROM TCAD**

Rec'd	FISCAL YEAR ENDING				Inc/(Dec) from	
	2021		2022		Prior Year \$	Prior Year %
	2,019	2020	2020	2021		
OCT	\$3,504,957,784	\$3,677,674,279	\$3,632,038,704	\$4,035,391,528	\$403,352,824	12%
NOV	\$3,504,932,084	\$3,642,730,490	\$3,632,038,704	\$4,035,391,528	\$403,352,824	12%
DEC	\$3,504,709,909	\$3,642,227,358	\$3,632,038,704	\$4,032,385,975	\$400,347,271	11%
JAN	\$3,504,707,210	\$3,640,341,318	\$3,630,163,925	\$4,029,641,970	\$399,478,045	11%
FEB	\$3,502,332,421	\$3,639,896,787	\$3,626,185,253	\$4,021,663,018	\$395,477,765	11%
MAR	\$3,501,738,851	\$3,637,890,212			\$0	0%
APR	\$3,501,738,851	\$3,637,892,354			\$0	0%
MAY	\$3,501,738,851	\$3,637,892,354			\$0	0%
JUN	\$3,501,743,089	\$3,632,542,591			\$0	0%
JUL	<b>\$3,632,542,591</b>	<b>\$4,015,878,678</b>			\$0	0%
AUG	\$3,632,542,591	\$4,015,878,678			\$0	0%
SEPT	<b>\$3,504,957,784</b>	<b>\$3,677,674,279</b>			\$0	0%

2018-2019 Tax Levy on 6,028 Parcels is \$3,281,236,467 at a tax rate of .0975  
 2019-2020 Tax Levy on 6,025 Parcels is \$3,504,957,784 at a tax rate of .0800  
 2020-2021 Tax Levy on 6,069 Parcels is \$3,677,674,279 at a tax rate of .0790  
 2021-2022 Tax Levy on 6,056 Parcels is \$4,032,385,975 at a tax rate of .0650  
**\$2,621,050**

**Checks over \$2,000 for the period of January 20th to March 24, 2022**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1/14/2022	draft	Wells Fargos Securities	Purchase Bank United General CD	\$245,000.00
1/25/2022	draft	Paychex	Employee 457 Contribution	\$18,003.88
1/25/2022	draft	Paychex	Employer 401 Matching	\$18,894.79
1/25/2022	draft	Paychex	Net Payroll	\$97,898.94
1/25/2022	draft	Paychex	Employment Taxes	\$40,191.05
1/27/2022	draft	COSTCO - Visa	Numerous charges	\$6,104.68
2/8/2022	draft	Wells Fargo Bank	Transfer to cover February operations	\$350,000.00
2/8/2022	draft	Paychex	Employee 457 Contribution	\$15,039.90
2/8/2022	draft	Paychex	Employer 401 Matching	\$19,324.29
2/8/2022	draft	Paychex	Net Payroll	\$90,416.22
2/8/2022	draft	Paychex	Employment Taxes	\$35,807.48
2/23/2022	17494	Fast and Friendly Promotions	Fire Academy Shirts and Pants	\$2,686.50
2/23/2022	17495	Fire Safety Inspection	Drill Tower Inspection	\$2,150.00
2/23/2022	17506	Municipal Emergency Services	Yearly SCBA Inspection and Repairs	\$16,154.30
2/23/2022	17511	Texas Association of Counties	Health Insurance	\$39,676.04
2/23/2022	17515	The Hartford	Accident Insurance	\$4,101.39
2/23/2022	17516	Triple HHH	Fire Academy Mezanine construction	\$12,957.29
2/24/2022	17521	City of Austin	EMS Supplies	\$2,496.03
2/24/2022	draft	Paychex	Employee 457 Contribution	\$14,376.23
2/24/2022	draft	Paychex	Employer 401 Matching	\$17,518.81
2/24/2022	draft	Paychex	Net Payroll	\$86,726.39
2/24/2022	draft	Paychex	Employment Taxes	\$33,920.65
2/28/2022	17524	Braskey Products LLC	Partial down on Training Trailer	\$20,000.00
2/28/2022	17529	VFIS of Texas	Quarterly Insurance (Auto - Liab)	\$15,971.00
3/1/2022	draft	COSTCO - Visa	Numerous charges	\$10,183.81
3/7/2022	draft	Wells Fargo Bank	Transfer to cover March operations	\$450,000.00
3/8/2022	draft	Paychex	Employee 457 Contribution	\$14,871.31
3/8/2022	draft	Paychex	Employer 401 Matching	\$17,899.07
3/8/2022	draft	Paychex	Net Payroll	\$89,219.76
3/8/2022	draft	Paychex	Employment Taxes	\$35,076.70
3/10/2022	17531	Certified Tree Care	50% Down on Oak Wilt Prevention and Cleaning	\$7,875.00
3/10/2022	17532	Certified Tree Care	Balance on Oak Wilt Prevention and Cleaning	\$7,875.00
3/22/2022	17534	American Watercare	Reverse Osmosis Stations 301 & 302	\$3,003.00
3/22/2022	17541	City of Austin Fleet Service	Fuel	\$2,152.07
3/22/2022	17543	Far West Environmental	Gas Detection Meters - Calibration - Lease	\$5,365.00
3/22/2022	17545	Maxwell Locke & Ritter	Financial Audit ending 9-30-2021	\$16,500.00
3/22/2022	17551	Texas Association of Counties	Health Insurance	\$39,676.04
3/22/2022	17555	The Fire Center	Fire Academy Bunker Gear cleaning and repairs	\$3,866.97
3/22/2022	17556	The Hartford	Accident Insurance	\$4,101.39
3/22/2022	17557	Travis Central Appraisal Dist.	Qtrly Fees	\$2,784.81
3/22/2022	17558	Triple HHH LLC	Fire Academy Storage Conversion	\$2,850.00
3/22/2022	draft	Paychex	Employee 457 Contribution	\$16,191.36
3/22/2022	draft	Paychex	Employer 401 Matching	\$18,595.32
3/22/2022	draft	Paychex	Net Payroll	\$91,882.56
3/22/2022	draft	Paychex	Employment Taxes	\$36,976.54
3/22/2022	17561	Home Depot	Fire Academy Materials - Live Fire	\$3,591.60
3/23/2022	17563	Certified Tree Care	Two days - clean up the Oaks and Fence	\$6,300.00

# TRAVIS COUNTY ESD #3 INVESTMENT REPORT

February 28, 2022

## 1. INVESTMENT POSITION

The District's Investments continue to be consistent with the Investment Policy of seeking safety of capital, liquidity, and return on investment. Thus, as of February 28, 2022, all funds were invested in either, Wells Fargo Bank's High Yield Money Market, Bond Debt Service Funds (secured by US Government agency obligations), Certificates of Deposit, Advisor Sweep account or Tex-Pool (The Texas Investment Pool service for Public Funds sponsored by the State Comptroller).

## 2. BOOK AND MARKET VALUES

Because of the nature of the District's Investments, book value and market value are the same for each fund, which had balances as of February 28, 2022 as follows (with the current rate of interest shown in parentheses):

Wells Fargo Advisor Sweep	\$ 338,248	(0.02%)
Wells Fargo MM	5,662,345	(0.16%)
Wells Fargo Reserve	794,174	(0.16%)
Wells Fargo General CDs	1,224,827	(0.08%)
Wells Fargo Reserve CDs	735,000	(0.13%)
2005/2013 Bond Debt Service	344,898	(0.16%)
Tex-Pool General Fund	2,914,187	(0.08%)
Tex-Pool Reserve	<u>601,468</u>	(0.08%)
Grand Total	<u>\$12,615,147</u>	

## 3. MATURITY DATES

All of the District's Investments are available for immediate withdrawal, except for the Bond Debt Service Funds which are set aside for payment on the respective Bonds and cannot be withdrawn by the District.

## 4. WELLS FARGO INVESTMENT ACCOUNTS

As of February 28, 2022 Wells Fargo held \$7,087,661 of total deposits of which FDIC insurance covered \$500,000 of those deposits. Deposits requiring collateral totaled \$6,587,661. As of February 28, 2022 BNY Mellon Bank held \$7,023,101 in fair market value FNMA and FNMS Notes in the Districts behalf for Wells Fargo Bank. Thus, the District was OVER collateralized in the amount of \$435,440.

*The District is often under collateralized for one to two days after the State of Texas Comptroller deposits the net Sales Tax proceeds which often is over \$400,000. Wells Fargo captures that large deposit on their systems and increases the collateral values within a two day period.*

## 5. POOLED INVESTMENTS (Tex-Pool)

Tex-Pool is managed by Federated Investors which seeks to maintain a "net asset value" of \$1 per unit. Current balances as of February 28, 2022 in each respective accounts are \$2,914,187 and \$601,468 with an effective interest rate of .08%.

Carroll D. Knight  
Investment Officer



**Oak Hill Fire Department**  
**Travis County Emergency Services District #3**

Station 301  
Circle Drive  
9211 Circle Drive  
Austin, Texas 78736  
512-288-5576  
Fax 512-288-5903



Station 302  
Barton Creek  
4111 Barton Creek  
Austin, Texas 78735  
Admin 512-288-5534  
Fax 512-288-5844

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**March 2022 Sales Tax Summary**

The March allocation reflects sales made during the month of January.

Our March sales tax allocation was \$395,443. This was up 28.3% (+\$87,114) compared to March 2021 and up 31.2% (+\$635,427) for the fiscal year to date. This was our highest March monthly allocation.

The out of state marketplace “Single Local Tax Rate” allocation was \$4,422.

Our top 10 large companies accounted for 55.8% (+\$349,760), our top 30 large companies accounted for 70.7% (+\$418,133), and our top 100 large companies accounted for 85.8% (+\$517,578) of our total fiscal year collections.

We continued to see strong performance in the lodging/food services and retail trade industry segments. Landscaping companies reported lower revenues while construction suppliers reported much higher than the previous year. Half way through the fiscal year, we have collected 68% of our budgeted sales tax.

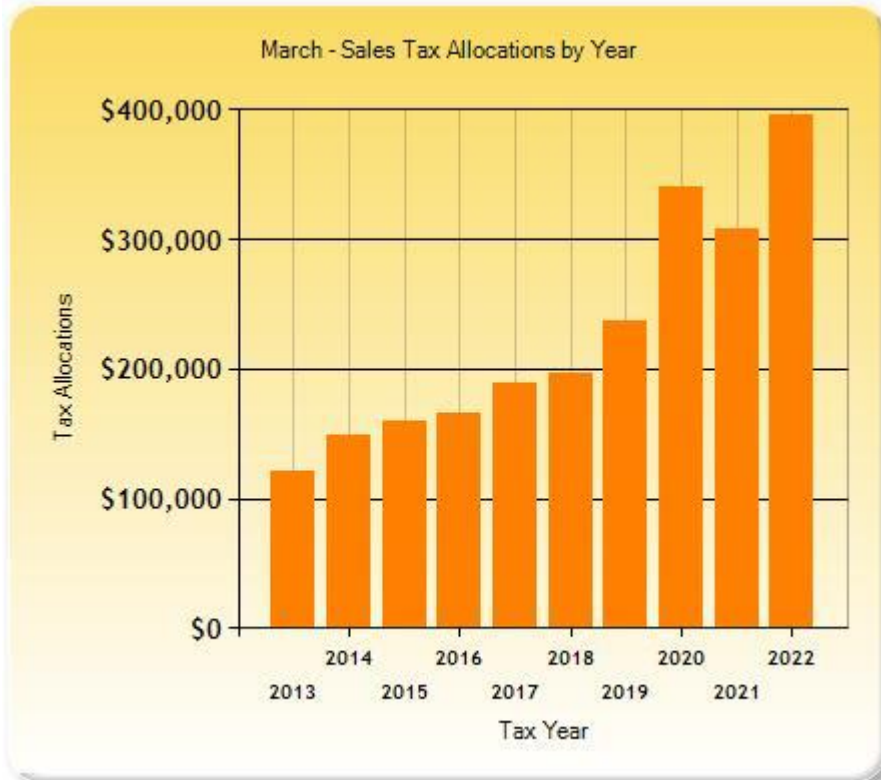


Chart Source: Municipal Advisory Council of Texas ([mactexas.com](http://mactexas.com))

Like us on Facebook at [www.facebook.com/OakHillFireDept](https://www.facebook.com/OakHillFireDept) or visit us online at [www.OakHillFire.org](http://www.OakHillFire.org) and support us on Amazon Smile at: <https://smile.amazon.com/ch/20-8425823>

**SALES TAX SNAPSHOT**

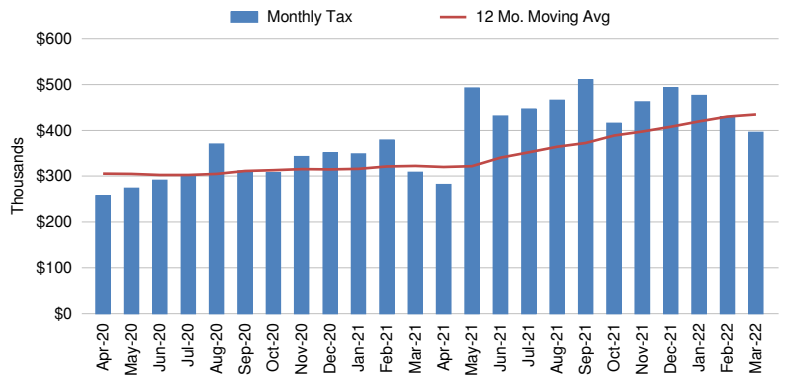
**Travis Co Esd 3**

**Mar-22**

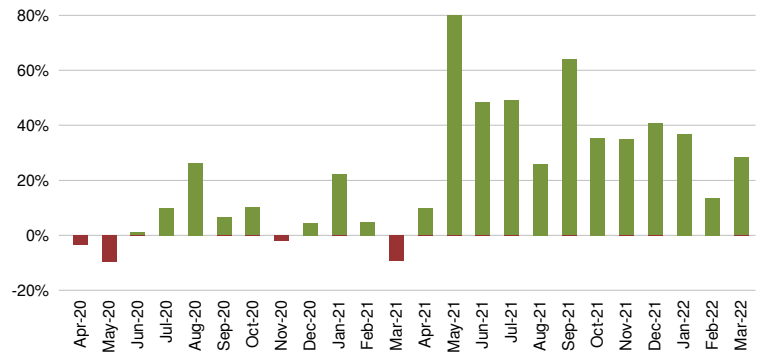
**Sales Tax Net Payments**

FY Mo.	FY2021	FY2022	YoY % Change
Oct	\$ 307,394	\$ 415,501	35.2%
Nov	\$ 343,019	\$ 462,365	34.8%
Dec	\$ 350,770	\$ 493,015	40.6%
Jan	\$ 348,364	\$ 475,924	36.6%
Feb	\$ 378,720	\$ 429,775	13.5%
Mar	\$ 308,329	\$ 395,443	28.3%
Apr	\$ 281,826		
May	\$ 492,495		
Jun	\$ 431,322		
Jul	\$ 446,388		
Aug	\$ 465,749		
Sep	\$ 510,564		
FYTD	\$ 2,036,597	\$ 2,672,024	31.2%
FY Total	\$ 4,664,941		

**Sales Tax Net Payments Trend**



**Sales Tax Net Payments Change - YoY**



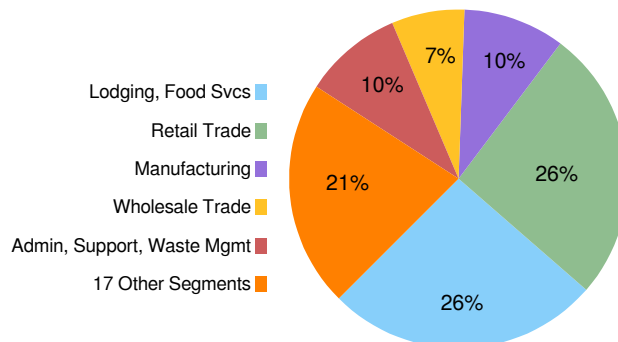
**Top 10 Taxpayers**

Rank	Company	FYTD Collections	% Total
1	OMNI BARTON CREEK, INC.		
2	MCCOY CORPORATION		
3	AMAZON.COM SERVICES INC (MARKETPLACE)		
4	AUSTIN READY-MIX, LLC		
5	AMAZON FULFILLMENT SERVICES INC		
6	FP LEGACY LANDSCAPING LLC		
7	BAREFOOT MOSQUITO AND PEST CONTROL INC		
8	CENTEX MATERIALS LLC		
9	TOP CHOICE LAWN CARE, LLC		
10	APPLE INC.		
Top 10 Companies		\$ 1,519,748	55.8%
4176 Other Large Companies		\$ 1,140,945	41.9%
Small Companies/Other		\$ 59,059	2.2%
Single Local Tax Rate (SLT)		\$ 4,422	0.2%
Total		\$ 2,724,173	100.0%

**Industry Segment Collections Trend - YoY % Chg**

SEGMENT	Oct	Nov	Dec	Jan	Feb	Mar
Lodging, Food Svcs	36.2%	42.2%	81.6%	35.7%	37.3%	-4.1%
Retail Trade	30.3%	32.1%	38.2%	49.0%	28.0%	45.8%
Manufacturing	33.4%	52.9%	-1.9%	-2.7%	-46.9%	15.6%
Admin, Support, Waste Mgmt	44.6%	21.0%	38.0%	48.8%	38.9%	115.1%
Wholesale Trade	8.5%	82.9%	37.4%	49.7%	-0.0%	35.3%
All Others	38.6%	19.0%	10.8%	27.5%	-7.2%	22.3%
Total Collections	34.6%	34.8%	40.7%	36.5%	13.0%	28.6%

**Sales Tax Collections by Industry Segment**

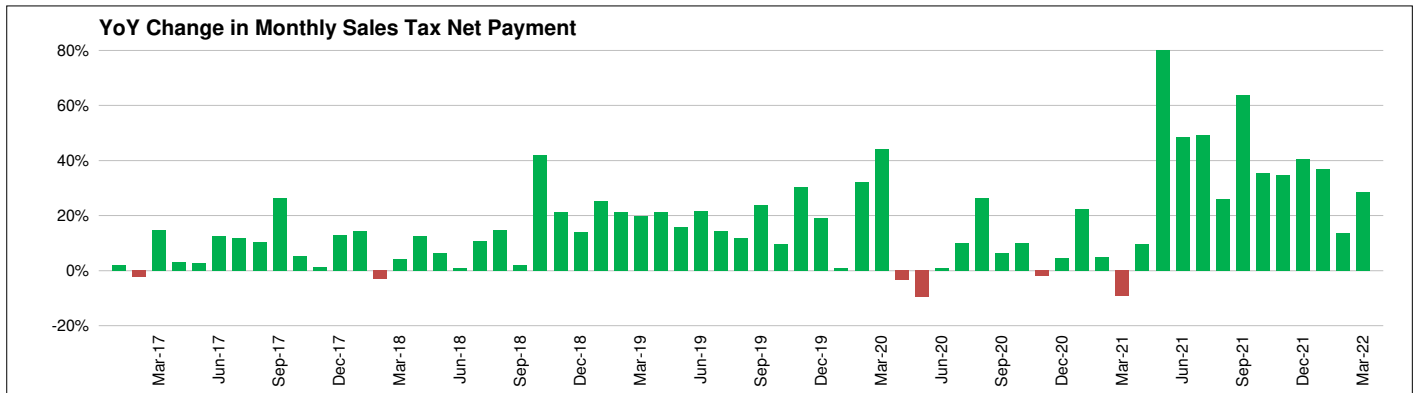
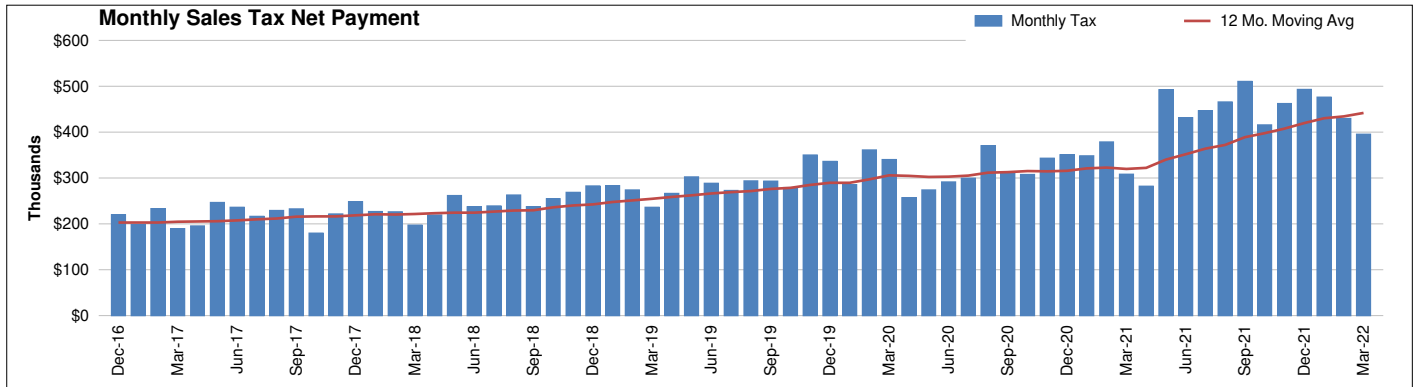
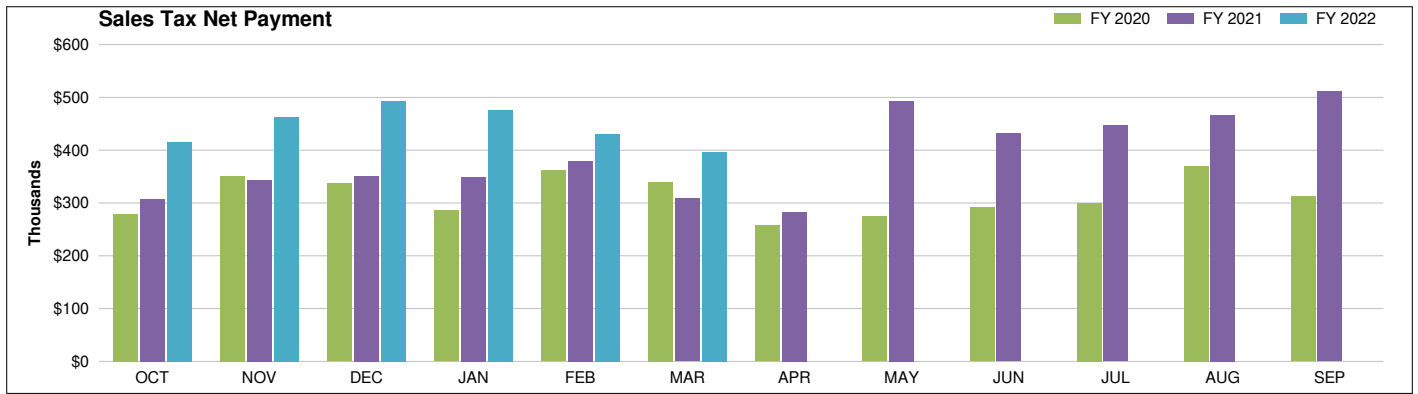


# Travis Co Esd 3 - Sales Tax Net Payment Trend

	FISCAL YEAR				
	2018	2019	2020	2021	2022
Oct	\$ 179,651	\$ 254,653	\$ 279,300	\$ 307,394	\$ 415,501
Nov	\$ 221,642	\$ 268,666	\$ 350,192	\$ 343,019	\$ 462,365
Dec	\$ 248,386	\$ 282,643	\$ 336,160	\$ 350,770	\$ 493,015
Jan	\$ 226,506	\$ 283,418	\$ 285,523	\$ 348,364	\$ 475,924
Feb	\$ 226,072	\$ 273,685	\$ 361,184	\$ 378,720	\$ 429,775
Mar	\$ 197,206	\$ 236,128	\$ 340,129	\$ 308,329	\$ 395,443
Apr	\$ 219,385	\$ 266,086	\$ 256,978	\$ 281,826	
May	\$ 261,412	\$ 302,117	\$ 273,688	\$ 492,495	
Jun	\$ 237,487	\$ 288,481	\$ 291,021	\$ 431,322	
Jul	\$ 238,987	\$ 272,600	\$ 299,648	\$ 446,388	
Aug	\$ 262,553	\$ 293,513	\$ 370,269	\$ 465,749	
Sep	\$ 237,144	\$ 292,962	\$ 311,596	\$ 510,564	
<b>YEAR</b>	<b>\$ 2,756,433</b>	<b>\$ 3,314,952</b>	<b>\$ 3,755,688</b>	<b>\$ 4,664,941</b>	<b>\$ 2,672,024</b>

Change: FY '22/'21			
Month		Year-to-Date	
\$	%	\$	YTD %
\$ 108,106	35.2%	\$ 108,106	35.2%
\$ 119,347	34.8%	\$ 227,453	35.0%
\$ 142,245	40.6%	\$ 369,698	36.9%
\$ 127,560	36.6%	\$ 497,258	36.8%
\$ 51,055	13.5%	\$ 548,313	31.7%
\$ 87,114	28.3%	\$ 635,427	31.2%

YoY Change    **20.3%**    **13.3%**    **24.2%**    **na**



**Travis Co Esd 3**  
**SALES TAX PAYMENT DETAIL**

**Mar-22**

Fiscal Year: Oct-Sep

<b>COLLECTIONS</b>	<b>Mar-21</b>	<b>Mar-22</b>	<b>Chg. \$ Chg. %</b>	<b>Prior FYTD</b>	<b>Current FYTD</b>	<b>Chg. \$ Chg. %</b>
<b>Current Period</b>	<b>299,440</b>	<b>390,707</b>	<b>91,267 30.5%</b>	<b>2,020,559</b>	<b>2,616,581</b>	<b>596,022 29.5%</b>
Prior Period	7,276	6,208	(1,068) -14.7%	26,347	49,213	22,866 86.8%
Future Period	3,127	1,282	(1,846) -59.0%	14,353	16,235	1,882 13.1%
Audit	484	79	(405) -83.6%	(672)	11,958	12,631 -1878.4%
Unidentified	62	120	58 93.0%	287	1,486	1,199 416.9%
Single Local Tax Rate	2,753	4,422	1,669 60.6%	17,215	28,700	11,485 66.7%
<b>TOTAL</b>	<b>313,143</b>	<b>402,818</b>	<b>89,675 28.6%</b>	<b>2,078,089</b>	<b>2,724,173</b>	<b>646,084 31.1%</b>
Service Fee	(6,263)	(8,056)	(1,794) 28.6%	(41,562)	(54,483)	(12,922) 31.1%
Current Retained	(6,138)	(7,895)	(1,758) 28.6%	(40,731)	(53,394)	(12,663) 31.1%
Prior Retained	7,587	8,577	990 13.0%	40,800	55,728	14,928 36.6%
<b>NET PAYMENT</b>	<b>308,329</b>	<b>395,443</b>	<b>87,114 28.3%</b>	<b>2,036,597</b>	<b>2,672,024</b>	<b>635,427 31.2%</b>

**Travis Co Esd 3**  
**TOP 30 COMPANIES RANK and CHANGE SUMMARY**  
**Mar-22**

Fiscal Year: Oct-Sep

Rank*	Company	NAICS Key	Prior Fiscal YTD Sales Tax Collections	Current Fiscal YTD Sales Tax Collections	Change \$	Change %	Current Fiscal YTD % Total Collections
1	OMNI BARTON CREEK, INC.	22					
2	MCCOY CORPORATION	9					
3	AMAZON.COM SERVICES INC (MARKETPLACE)	9					
4	AUSTIN READY-MIX, LLC	5					
5	AMAZON FULFILLMENT SERVICES INC	8					
6	FP LEGACY LANDSCAPING LLC	25					
7	BAREFOOT MOSQUITO AND PEST CONTROL INC	18					
8	CENTEX MATERIALS LLC	5					
9	TOP CHOICE LAWN CARE, LLC	18					
10	APPLE INC.	5					
<b>TOP 10 LARGE** COMPANIES</b>			<b>1,169,988</b>	<b>1,519,748</b>	<b>349,760</b>	<b>29.9%</b>	<b>55.8%</b>
11	A. M. PETROLEUM, INC.	9					
12	SKY MARKETING CORPORATION	8					
13	GROVE LANDSCAPES LLC	18					
14	J MAASS INC	4					
15	ASAP STONE AND LANDSCAPE SUPPLY LLC.	9					
16	COPPER ROCK NURSERY, LLC	9					
17	AUSTIN EAGLE MANAGEMENT SERVICES, LTD.	16					
18	YARDDOC LLC	18					
19	CITY ELECTRIC SUPPLY COMPANY	17					
20	TIME WARNER CABLE TEXAS LLC	12					
21	GAS PUMPERS, LTD.	22					
22	EBAY INC.	25					
23	NEW CINGULAR WIRELESS PCS, LLC	12					
24	CSS-CABINET SERVICE SOLUTIONS LLC	4					
25	PATRICIA R DABNEY	16					
26	MOM'S CONVENIENCE STORE INC.	9					
27	CITY OF AUSTIN	24					
28	SIGNS WEST, INC.	5					
29	PRASLA ENTERPRISE, A TEXAS FOR PROFIT CORPORA	9					
30	BLUE CHEM, INC.	18					
<b>TOP 30 LARGE COMPANIES</b>			<b>1,508,032</b>	<b>1,926,165</b>	<b>418,133</b>	<b>27.7%</b>	<b>70.7%</b>
<b>TOP 100 LARGE COMPANIES</b>			<b>1,820,416</b>	<b>2,337,994</b>	<b>517,578</b>	<b>28.4%</b>	<b>85.8%</b>
<b>4,085 OTHER LARGE COMPANIES</b>			<b>228,230</b>	<b>322,699</b>	<b>94,469</b>	<b>41.4%</b>	<b>11.8%</b>
<b>SMALL COMPANIES &amp; OTHER</b>			<b>27,076</b>	<b>59,059</b>	<b>31,983</b>	<b>118.1%</b>	<b>2.2%</b>
<b>SINGLE LOCAL TAX RATE COLLECTIONS (SLT)</b>			<b>2,368</b>	<b>4,422</b>	<b>2,054</b>	<b>86.8%</b>	<b>0.2%</b>
<b>TOTAL COLLECTIONS</b>			<b>2,078,089</b>	<b>2,724,173</b>	<b>646,084</b>	<b>31.1%</b>	<b>100.0%</b>
<b>STATE COMPTRROLLER FEES</b>			<b>41,492</b>	<b>52,149</b>	<b>10,657</b>	<b>25.7%</b>	<b>1.9%</b>
<b>NET PAYMENTS</b>			<b>2,036,597</b>	<b>2,672,024</b>	<b>635,427</b>	<b>31.2%</b>	<b>98.1%</b>

\* Ranked by Total of Last Fiscal Year + Current Fiscal YTD

\*\* Businesses whose detailed sales tax data is available

**Travis Co Esd 3**  
**INDUSTRY SEGMENT RANK & CHANGE**

Mar-22

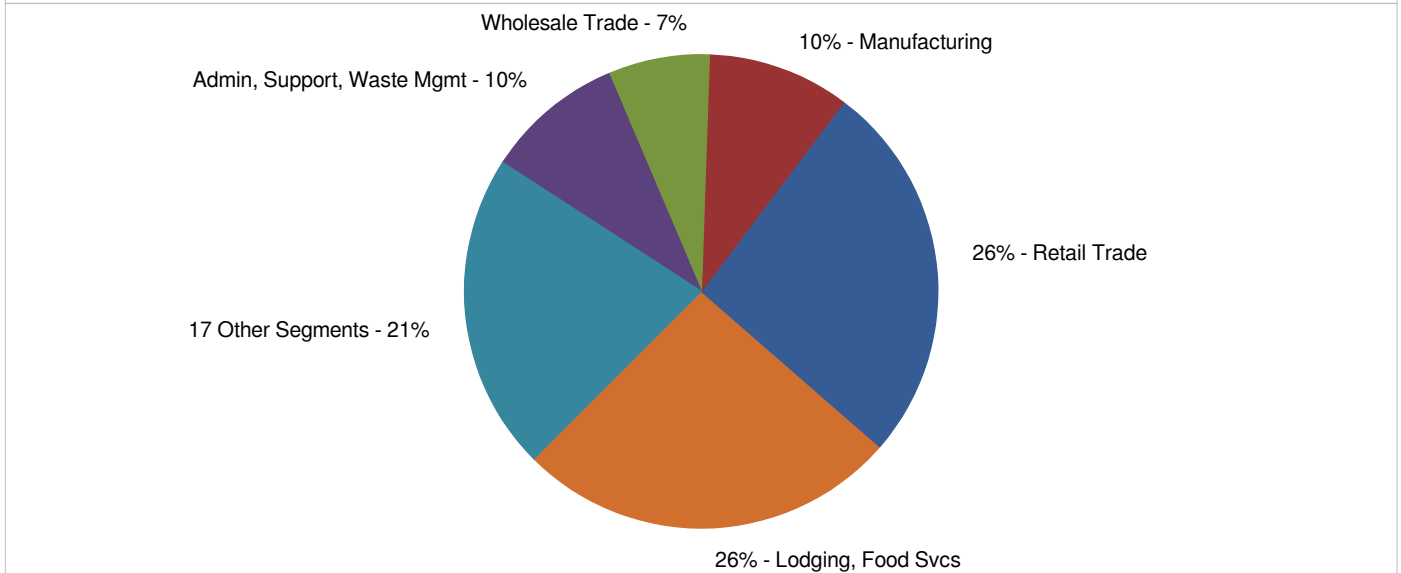
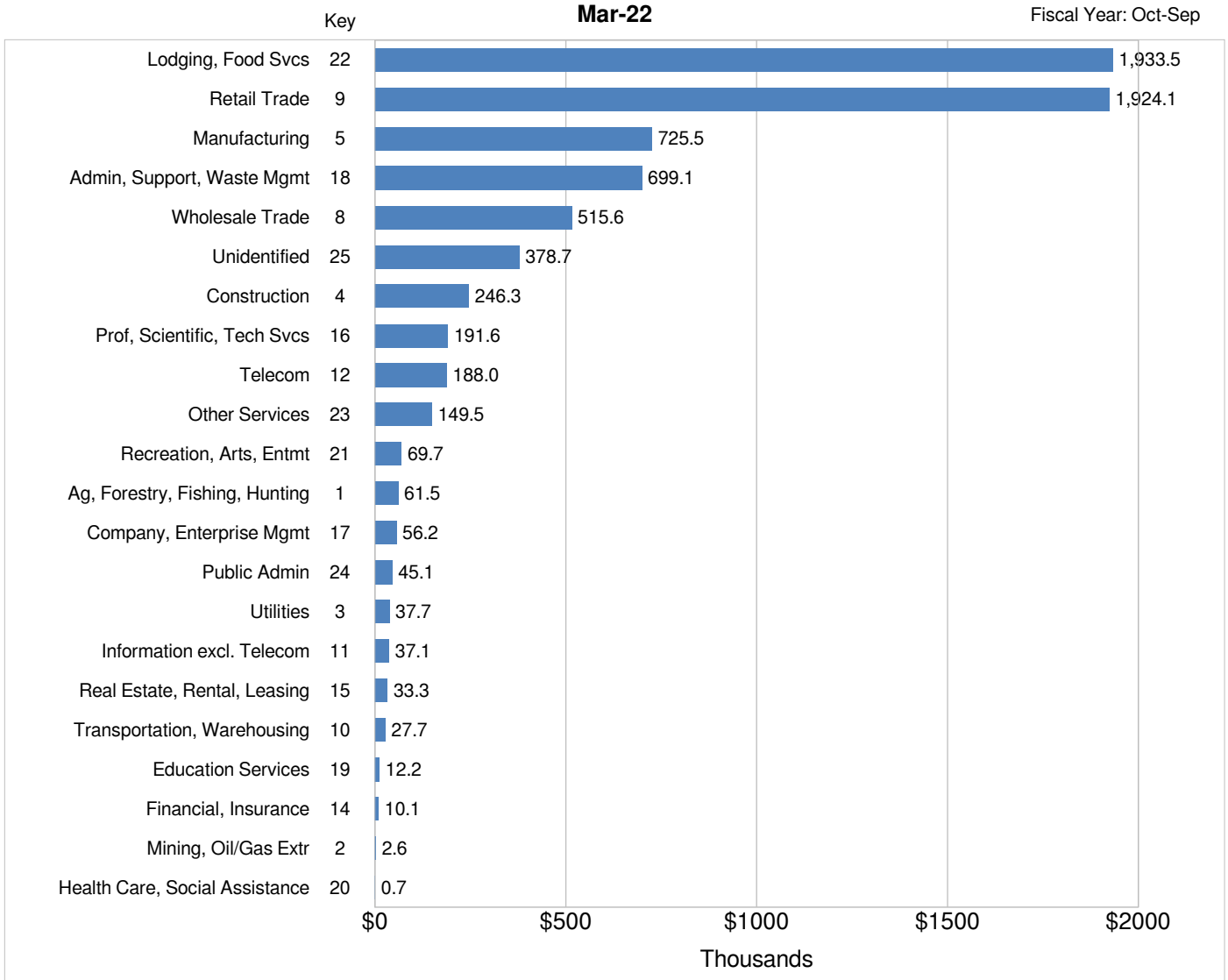
Fiscal Year: Oct-Sep

INDUSTRY SEGMENT*	% Total Current YTD Collections	Prior Fiscal YTD Sales Tax Collections	Current Fiscal YTD Sales Tax Collections	Change	
				\$	%
Lodging, Food Svcs	26.0%	493,247	691,436	198,189	40.2%
Retail Trade	27.3%	530,401	726,757	196,356	37.0%
Manufacturing	9.5%	239,512	251,785	12,273	5.1%
Admin, Support, Waste Mgmt	10.1%	185,316	268,079	82,762	44.7%
Wholesale Trade	6.5%	129,773	173,277	43,504	33.5%
<b>Top 5</b>	<b>79.4%</b>	<b>1,578,249</b>	<b>2,111,333</b>	<b>533,084</b>	<b>33.8%</b>
Unidentified	5.3%	105,286	140,953	35,667	33.9%
Construction	3.4%	60,410	90,510	30,100	49.8%
Prof, Scientific, Tech Svcs	2.1%	71,120	56,045	(15,075)	-21.2%
Telecom	2.2%	69,831	57,508	(12,322)	-17.6%
Other Services	2.0%	43,967	54,105	10,139	23.1%
Recreation, Arts, Entmt	1.0%	16,888	26,516	9,627	57.0%
Information excl. Telecom	0.9%	16,914	25,232	8,318	49.2%
Ag, Forestry, Fishing, Hunting	0.5%	14,773	14,422	(351)	-2.4%
Company, Enterprise Mgmt	0.9%	14,348	23,395	9,048	63.1%
Public Admin	0.6%	15,291	15,024	(267)	-1.7%
Utilities	0.5%	12,592	13,648	1,056	8.4%
Real Estate, Rental, Leasing	0.5%	10,315	14,360	4,045	39.2%
Transportation, Warehousing	0.3%	13,427	8,640	(4,788)	-35.7%
Education Services	0.2%	2,765	5,057	2,292	82.9%
Financial, Insurance	0.1%	1,876	3,654	1,778	94.8%
Mining, Oil/Gas Extr	0.0%	485	179	(306)	-63.0%
Health Care, Social Assistance	0.0%	109	112	3	2.9%
<b>All Other</b>	<b>20.6%</b>	<b>470,396</b>	<b>549,359</b>	<b>78,963</b>	<b>16.8%</b>
<b>TOTAL COLLECTIONS</b>	<b>100.0%</b>	<b>2,048,646</b>	<b>2,660,693</b>	<b>612,047</b>	<b>29.9%</b>

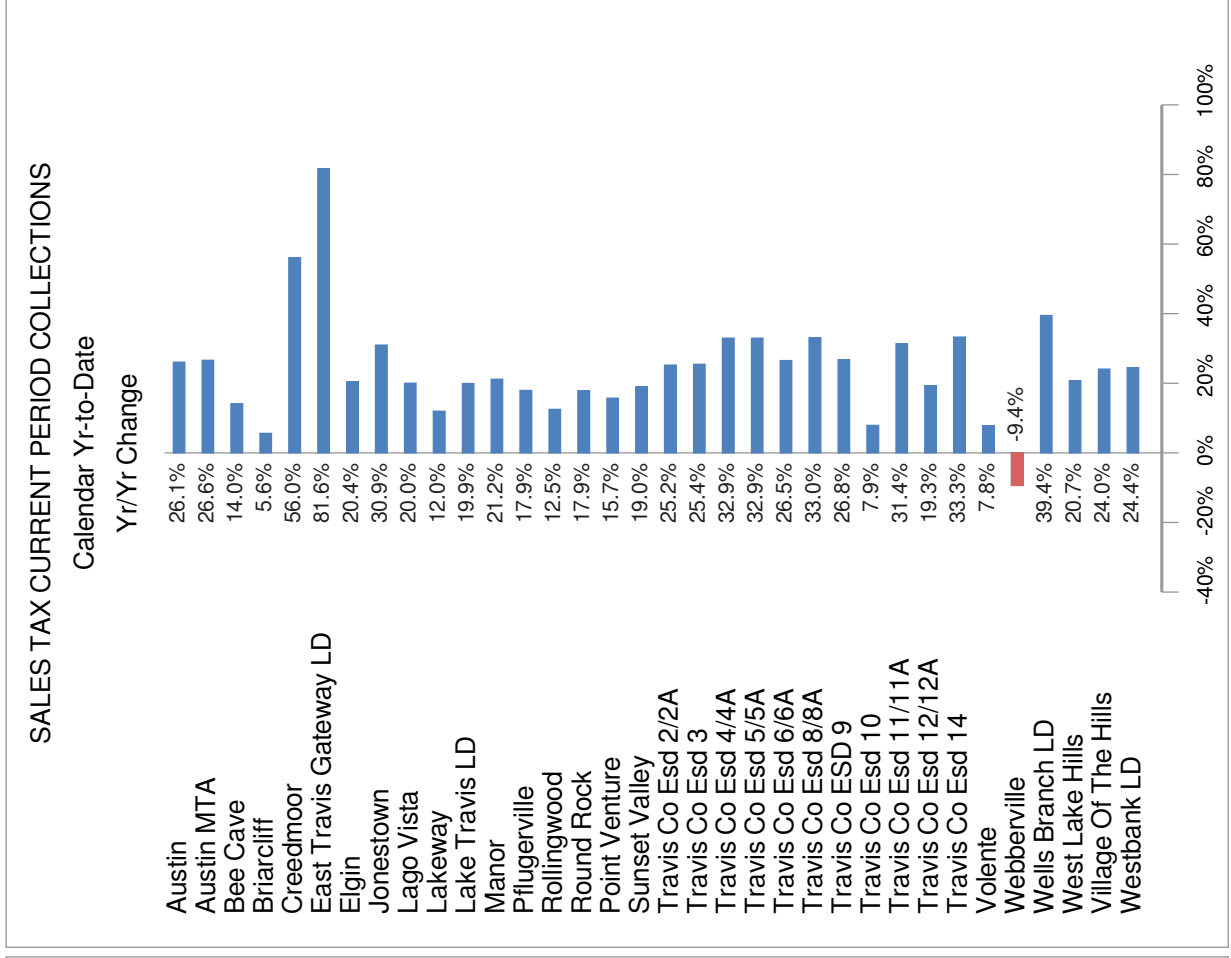
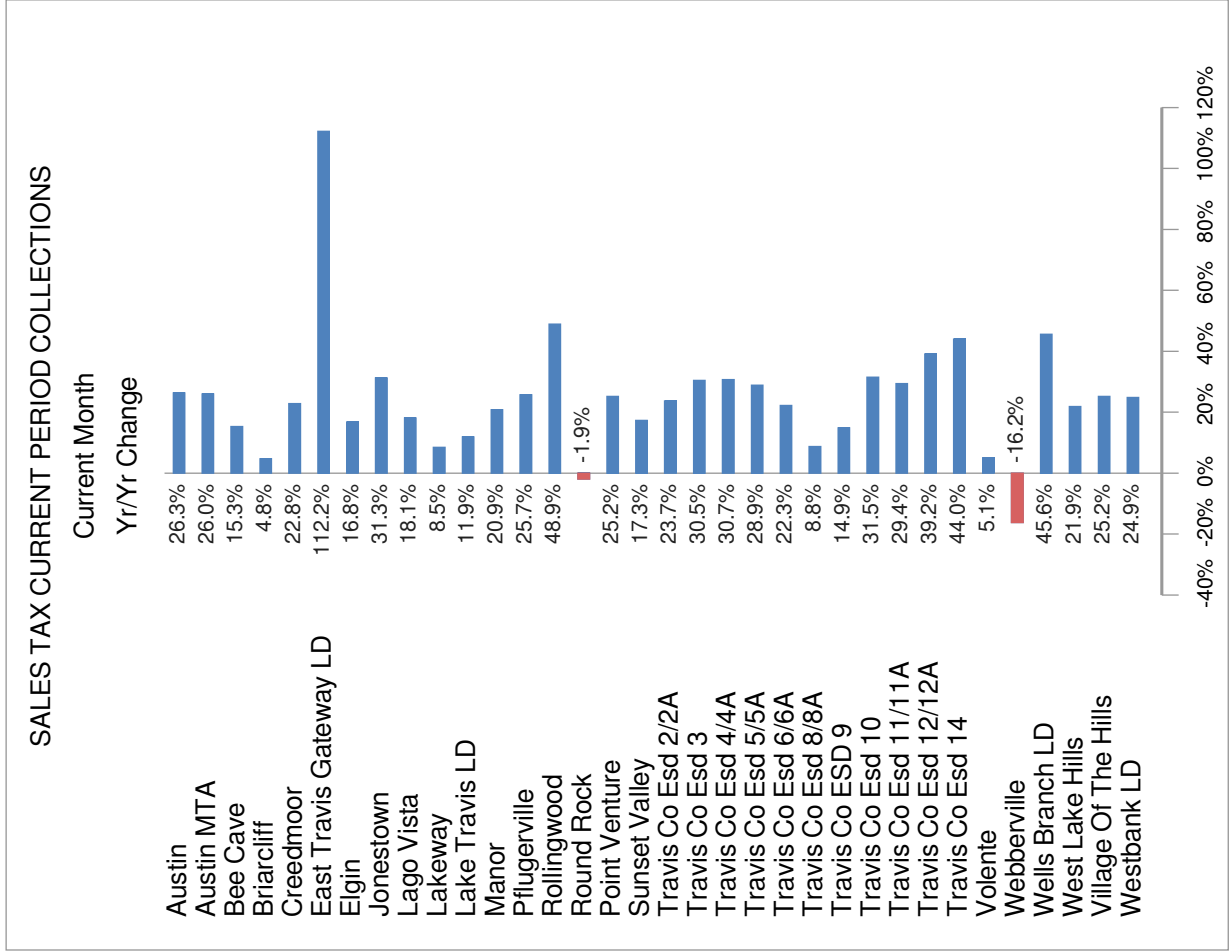
INDUSTRY SEGMENT	% Change from same month Prior Year					
	Oct	Nov	Dec	Jan	Feb	Mar
Lodging, Food Svcs	36.2%	42.2%	81.6%	35.7%	37.3%	-4.1%
Retail Trade	30.3%	32.1%	38.2%	49.0%	28.0%	45.8%
Manufacturing	33.4%	52.9%	-1.9%	-2.7%	-46.9%	15.6%
Admin, Support, Waste Mgmt	44.6%	21.0%	38.0%	48.8%	38.9%	115.1%
Wholesale Trade	8.5%	82.9%	37.4%	49.7%	-0.0%	35.3%
All Others	38.6%	19.0%	10.8%	27.5%	-7.2%	22.3%
<b>TOTAL COLLECTIONS</b>	<b>34.2%</b>	<b>34.3%</b>	<b>38.9%</b>	<b>34.6%</b>	<b>11.5%</b>	<b>27.3%</b>

\* Ranked by Current + Prior YTD Collections

**INDUSTRY SEGMENT SALES TAX RANK & DISTRIBUTION**  
(Prior Fiscal Year + Current Fiscal Year-to-Date)



# SALES TAX TREND TRAVIS COUNTY Mar-22





**NAICS KEY**

<b>Code</b>	<b>Industry Segment</b>
1	Ag, Forestry, Fishing, Hunting
2	Mining, Oil/Gas Extr
3	Utilities
4	Construction
5	Manufacturing
6	Included in Key No. 5
7	Included in Key No. 5
8	Wholesale Trade
9	Retail Trade
10	Transportation, Warehousing
11	Information excl. Telecom
12	Telecom
13	Included in Key No. 11
14	Financial, Insurance
15	Real Estate, Rental, Leasing
16	Prof, Scientific, Tech Svcs
17	Company, Enterprise Mgmt
18	Admin, Support, Waste Mgmt
19	Education Services
20	Health Care, Social Assistance
21	Recreation, Arts, Entmt
22	Lodging, Food Svcs
23	Other Services
24	Public Admin
25	Unidentified

**Oak Hill Fire Department**  
**Travis County Emergency Services District #3**

**Station 301**  
Circle Drive  
9211 Circle Drive  
Austin, Texas 78736  
512-288-5576  
Fax 512-288-5903



**Station 302**  
Barton Creek  
4111 Barton Creek  
Austin, Texas 78735  
Admin 512-288-5534  
Fax 512-288-5844

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**February 2022 Chief's Report**

**Significant Events**

**February 7 (A) – Vehicle Rescue – AutoAid Received (Austin, Lake Travis, Pedernales) – Thomas Springs & Highway 71**

[BAT301] Battalion 301 arrived on scene and there was a 3 vehicle collision with one person still trapped in the van. Command 801 drove up on it, assessed the scene, and gave a size up for all responding units. E37 arrived and started to work on the trapped person. I then assumed Command, E301 then arrived on scene and started to assist on removing the patient. Q610 arrived and I gave them patient assessment on the other people involved in the incident. E37 and E301 then removed the patient out the passenger side door. I then cleared E27. The patient was then transferred to Medic 32 for transport to the hospital. E301 and E37 both worked on debris clean up then all units cleared the scene and went back into service.

**February 8 (A) – Brush Fire – AutoAid Given (Pedernales) – 2803 Fall Creek Rd**

[BT301] Brush Truck 301 called out for second alarm brush fire. On arrival, we were placed in staging. Once we were picked up out of staging, we were told to go to Alpha Division and put out any piles of brush that might still be burning. BT301 found a few piles on the left flank of the fire and put them out. BT301 was told after we used up all our water to head back out to the command post. Once we made it to the command post, we got cleared from the fire.

[BT302] Brush Truck 302 and Q302 arrived and were assigned to staging awaiting an assignment. BT302 was then assigned to Zulu Division with several other brush trucks. BT302 worked the Zulu flank with the other units mopping up perimeter. BT302 came out for water and was reassigned to the Zulu Division for further mop-up. All units exited Zulu Division as fire was declared contained in that Division. BT302 was then cleared by Fall Creek Command. BT302 cleared and returned into service.

[TEN301] Tender 301 responded to a second alarm brush fire. Once on scene, TEN301 was assigned to bravo water supply with E801 that was doing structure protection. TEN301 setup water supply and topped off E801 with water along with getting brush truck refilled. TEN301 firefighter was sent to help extinguish some control burn piles with bravo command while we supported them with water supply. On departure, TEN301 topped off the water supply unit that was staying on scene. TEN301 refueled before heading back to station, topped off water supply, and put TEN301 back into reserve status at Station 301.

[BAT301] Battalion 301 self-assigned to the incident due to all of our units being assigned to the incident. I arrived on scene and reported to the Staging officer. Command then had me come up to the Command Post and assume Water Supply officer. I then made the tender shuttle operation more organized and moved one Tender to another location so we would not bog down the refilling process. I had Round Mountain, Spicewood, Marble Falls, and Oak Hill Water Tenders. Since there weren't any hydrants close by, I had E1001 go to the closest hydrant and set up for the Tender Shuttle Operation. The fire was then controlled and Command was then passed over to the Blanco and Burnet County Fire Departments. TEN301 then gave what water they had to the Spicewood Tender so they would not have to go out and refill. All Oak Hill Fire units were cleared from the scene and then went back into service and refueled.

February 8 (A) – Structure Fire – AutoAid Given (Austin FD) – 8220 Highway 71

[ENG301] Engine 301 was called out for a box alarm. E301 arrived and staged by a hydrant at the entrance to the mobile home park. E301 was told to stay there, after a little bit of time BAT301 cleared us from the call.

[QNT302] Quint 302 arrived to a mobile home as the first ladder truck. Q302 assumed inside truck and gathered tools. Q302 made it to the house which had white smoke coming from the A side window. E37 and E27 had made entry prior to our arrival with a rack line and had begun extinguishment of a mattress fire in the front bedroom. Due to tight interior conditions, Q302 made entry with 2 members and performed a primary search with nothing found. Interior engines declared fire out and Q302 called for PPV ventilation and began opening exterior windows and doors to clear smoke. Q302 assisted with removing burning mattress/bed and overhauled wall next to bed. Q302 then assisted BAT08 with isolating electricity to burned out outlet. Q302 was then cleared by BAT08. Q302 gathered all equipment and returned into service.

[BAT301] Battalion 301 self-assigned to the incident due to both of the Oak Hill units were picked. BAT301 arrived on scene right behind E37 and 27, I assumed command of the incident of a singlewide mobile home with light smoke coming out of the front door. E37 pulled a rack line and made entry into the house. E27 was back up and then Q302 arrived on scene and assumed inside truck. E301 arrived on scene and I had them stage at a hydrant. Q302 went inside and made a quick search of the residence and found nothing. The fire was knocked down by E37. BAT08 arrived and stood by until it was controlled and he then took over IC. Q302 turned the vent fan into the house to remove the smoke. We then released E301 from the scene. BAT08 then cleared me and Q302 and we all went back into service.

February 10 (B) – Vehicle Rescue – AutoAid Received (Austin) – Southwest Parkway & Travis Cook Rd

[QNT302] Quint 302 responded to a traffic accident that was upgraded to a vehicle rescue. Q302 arrived on scene with BAT302 and E37 with one vehicle in the intersection with heavy front end damage, a truck off the roadway with moderate damage to the front and rear, and a truck on the outside lane with heavy damage to the passenger side. E37 crew checked the car in the intersection and the truck with the passenger side damage and found the truck had a passenger with the doors damaged and unable to open. Q302 had 2 crew members grab the extrication tools and begin work on the truck door while Q302 driver deployed the bumper line off Q302. Q302 captain checked the truck off the roadway and found the only occupant was out and denying any injuries. A fourth car was reported to be involved but no one was able to locate or obtain a description. The car in the intersection had 4 passengers and all refused medical care, Q302 crew was able to remove the door that had the patient entrapped and found the dash had them partially pinned. Q302 was able to use the spreaders to roll the dash up enough to free their legs. The Medic unit was on scene taking information while E37

had a member in the truck with the patient. After the patient was freed from the dash, the Medic unit directed crews to slide the patient out on the stretcher while STAR Flight was expected. After the patient was on the stretcher, STAR Flight landed and fire crews assisted in moving the patient into STAR Flight. Q302 began to work on refusals from the car in the intersection and had assistance from a bystander with communication. Q302 was able to gather information from 3 of them while E37 talked with one who agreed to be checked out by the Medic unit. After being checked out by the Medic unit on scene, the occupant agreed to be transported and one of the other occupants was allowed to ride with them. Q302 was able to obtain a refusal on the three along with the driver of the truck off the roadway. BAT302 cleared E37 off the call and Q302 was requested to stay on scene until DPS could conduct an investigation. DPS was delayed due to other calls.

[BAT302] Battalion 302 responded with Q302 on a traffic accident. While responding, dispatch upgraded the call to a vehicle rescue. Upon arrival, Q302 and E37 were on scene and we had 1 patient pinned in a vehicle but had multiple vehicles involved in the accident. BAT302 assumed command while Q302 and E37 began to extricate the patient. BAT302 got with Q302's Captain to get a patient count from the other vehicles. Q302's Captain stated they only had 1 patient and the rest were going to be refusals. The Medic unit arrived and said STAR Flight was contacted and would be coming to the scene. Q51 was still responding and BAT302 asked Q51 to split their crew to assist with the extrication and to set up a Landing Zone. As the LZ was set up, the crews were able to extricate the patient. STAR Flight landed shortly after and we transferred the patient to STAR Flight. EMS District Command 7 arrived on scene and took over patient care for the refusals. DC7 stated one of the refusals wanted to go to the hospital and was going to be transported by ambulance. BAT302 cleared Q51 while E37 and Q302 stayed on scene. E37 and Q302 began to clean debris off the roadway, but TCSO decided to do an investigation. BAT302 cleared with E37 while Q302 stayed on scene to assist TCSO.

February 15 (B) – Brush Fire – AutoAid Received (Austin, Lake Travis, Westlake) – 11403 Antler Bend Rd

[ENG301] Engine 301 arrived on scene with BT301. E301 reported a fire in the backyard and could not give a size up stand by for further. E301 located the main body of the fire in the backyard of a two-story residential home. Additionally, E301 reported a half-acre brush fire; E301 will be pulling a booster line and locating the head of the fire. E301 assigned E27 with water supply, E301 officer and E27 officer conducted face to face. E27 would attack the left side fire, and E301 would attack the fire's right side. BAT302 arrived on scene and took command. E301 updated BAT302 on the situation. E301 located the head, deployed the booster line, and started knocking it down. E27 was on the left flank making their way to the head. BT301 and E27 mopped up and were cleared by BAT302.

[BAT302] Battalion 302 responded to a light brush alarm with E301, BT301, and E27. Upon arrival, all units were on scene attempting to extinguish the fire. BT301 took the right flank of the fire and E27 took the left flank of the fire. E27 used a supply and a progressive hose lay to reach the left flank. BAT302 assumed Command and had face to face communications with Lieutenants from E301 and E27. We established Alpha and Zulu Divisions and proceeded to extinguish the fire and to make our way to the head of the fire. BAT302 had BT301 move further into the brush to get to the head of the fire. We called for full brush alarm because the fire was about to jump across an 8 foot road to an adjacent property. Crews were able to get to the head of the fire and get it under control. BAT302 cancelled the full Brush Alarm and the crews began to extinguish the hot spots on the property. We got the fire under control and extinguished all the hot spots. BAT302 talked to the owner about Travis County being in a burn ban and that he needed a control burn permit to burn in our district. After that, the crews loaded hose and we all cleared the scene.

February 16 (B) – Vehicle Rescue – AutoAid Received (Austin & Lake Travis) – 10600 Highway 71

[BAT302] Battalion 302 responded with Q302 to a vehicle rescue. Upon arrival, E37 and Q610 were on scene working on extrication. BAT302 assumed Command and had Q302 set up a Landing Zone for STAR Flight. BAT302 went to the scene to see the progress of the extrication. The crews had the door off and were attempting a dash lift. Due to damage of the vehicle, the crews were not able to perform one. They began to use the cutters to put relief cuts on the rocker panel and then use the spreaders to pull the rocker panel down. They were able to unpin the patient’s legs. After the patient was extricated, we transferred care to STAR Flight. BAT302 cleared E37 and Q610. BAT302 and Q302 stayed on scene until DPS took over the scene and then they cleared us shortly after.

February 17 (C) – Structure Fire – AutoAid Given (Austin) – 10507 O Rourk Ln

[ENG301] Engine 301 responded to a structure fire on O Rourk Lane in Austin. E43 arrived first and reported a 2 story home with a working fire near the Alpha/Delta area, possibly in a utility closet. Offensive attack was initiated through the front door and fire was found in the garage along the delta side of the home. E43 announced that this was a hoarder home. E301 was the fourth engine on scene and announced Level 1 staging at a hydrant. E301 was directed to report to the Charlie side along with Ladder 17 to assist with checking for extension and removing items from the first floor. By this time, fire had spread to a 2<sup>nd</sup> floor bedroom on the Delta side, which was being extinguished by an exterior line. The garage door was removed by other crews and the fire was beginning to come under control. E301 was then reassigned to Alpha division under Rescue 20 to assist with removing items from the garage to help with salvage and overhaul. It appeared that the fire originated near the water heater closet and extended to the second floor. An after action review was conducted and E301 was released. E301 initiated the decontamination process and went back in service.

**Aid Responses**

Austin  
 Pflugerville – TCESD #2  
 Manchaca – TCESD #5  
 Lake Travis FR – TCESD #6  
 Pedernales – TCESD #8  
 Westlake – TCESD #9  
 CE-Bar – TCESD #10  
 North Hays County  
**Total**

<b>February</b>	
<b>Received</b>	<b>Given To</b>
18	20
0	0
0	0
9	3
1	2
5	6
1	3
0	0
<b>34</b>	<b>34</b>

<b>2022</b>	
<b>Received</b>	<b>Given To</b>
31	35
0	1
0	0
9	3
1	2
8	11
1	3
0	0
<b>50</b>	<b>55</b>

**Operations & Training**

Unscheduled OT hours  
 Sick and Vacation hours taken  
 Part Time hours  
 Injuries  
 Injuries lost time hours  
 Physical Activity  
 Volunteer Hours Contributed  
 Training: Contact Classes Delivered  
 Training: Contact Hours Delivered  
 Staff Turnover

<b>February</b>	<b>2022</b>
474	1,512
429	1,200
0	72
2	2
36	36
61	130
158	231
851	1,270
2,342	3,393
0	0

## Special Projects Status

- The weather patterns over the past month have been a challenge to predict. We experienced freezing temperatures with icing of overpasses and some roadways to the other extreme of excessive heat, strong winds, and low humidity that are significant factors for wildfire concerns. We increased staffing during some of these events on days and timeframes that seemed to match the potential for high call volume to provide the best service we could under those conditions. Fortunately, we did not see a significant uptick in incident call volume for many of these weather events.

